

**THE INDIAN INSTITUTE OF METALS  
KOLKATA CHAPTER**

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**Dated – 30<sup>th</sup> April, 2018**

## **Notice of the 52<sup>nd</sup> Annual General Meeting - 2018-2019**

Notice is hereby given to all members Kolkata Chapter of the Indian Institute Metals that the Annual General Meeting of the chapter will be conducted at **4-00 PM, Friday 25<sup>th</sup> May, 2018 at the Metal House, The Indian Institute of Metals, Plot- 13/4, Block- AQ, Sector- V, Salt Lake, Kolkata- 91, (Our Head Office)** to transact the following business.

1. Confirmation of Minutes of Last AGM.
2. To approve and adopt report of the chapter activities for the period April 2017 to March 2018 (as enclosed).
3. To approve & adopt audited financial report for the same period (as enclosed).
4. To appoint the Auditor for 2018- 2019 and fix his remuneration.
5. To elect Members of the Executive Committee & office bearers of the chapter for the period from the conclusion of this AGM till the conclusion of the next AGM.
6. Presentation of Scroll of honor.
7. NMD- 2018 Feedback

Nomination form for the election to executive committee is enclosed.

A line in conformation of your participation in AGM & Nomination form duly filled up may please be sent on or before 19<sup>th</sup> May, 2018.

**For the convenience of rapid communication, please send your e-mail id, Mobile No & Land line no to this office at the earliest thru e-mail (iim\_kol@yahoo.co.in).**

**For Members ID Card, pls. send the Details Bio data & Photo to HQ at Salt Lake, Ph – 033 23675004 / 23677089 , email id- iimmembcard@gmail.com/ iim.membership@ymail.com/ iiomcal@iim-india.net**